

Minutes of St Sampson's PCC meeting held 15th May 2019 at 8pm

Present: P Bradley (chair), A Coleman, I Wallis, A Grace, M Smith, J Valpy (minutes)

Apologies: K Bell, R Masters, N Massey, T Dodd

PB welcomed everyone to the meeting and began with a reading from Luke 1:30-37 and reflection.

1. Minutes of previous meeting

Minutes of 27.2.19 had previously been approved by email and displayed in church and on website.

PB signed a copy. Minutes of 28.4.19 were approved. PB signed a copy.

2. Matters arising not covered elsewhere

John Hickman is currently revising the church information leaflets. PCC will have chance to read and agree them before printing. AG to liaise. **Action - AG**

JV and AG to review numbers gathered for Statistics for Mission against number on Electoral Roll.

Action - **JV/AG**

PB now circulates dates/news items via email and a few paper copies are always available in church. PCC are happy with this.

3. Chair's report

Now that we have several new members, PB reviewed the role of the PCC.

The PCC is a charity by virtue of its objectives, which are basically the advancement of religion and the making of provision for public worship, and the members of the PCC are the trustees of the charity.

It shall be the duty of the Incumbent and the Parochial Church Council to consult together on matters of general concern and importance in the Parish.

Purpose of the PCC (wording from the CPAS 'PCC Tonight' Book)

- It exists to enable the church to play its part in God's Mission to His world.
- It exists to co-operate with the Minister in sharing leadership. The head of the church is Jesus Christ, not the Minister or any member of the PCC. We take our lead from Jesus who sets the agenda for his people. The PCC and minister are tasked with the process of discerning what this might be at this time in the life of the church, and how it might be lived out. The incumbent does have unique responsibilities such as 'cure of the souls in the parish'.
- It exists to ensure legal compliance with charity law and ecclesiastical law, in particular in the areas of safeguarding, finance, employment and appointments.
- It exists to care for the buildings and churchyard so that they may be best suited for the purpose of the church's ministry and mission.
- It exists to be a channel of consultation within the wider church through its synodical structures on matters that affect the church locally and nationally.

PB is also now developing a strategy to implement the vision for St Sampson's that was developed around 18 months ago. This will be shared with the Ministry Team in due course.

4. Finance

Current balances:

Main account: £ 15,663

No2 account: £ 22,117 broken down as follows:

Vicar's discretionary fund:	£ 0	(£752 transferred to fabric fund for new boiler burner)
Organ fund:	£ 3,820	
Fabric:	£ 3,356	
Regeneration (includes roof):	£ 9,746	
Children's Educational charity:	£ 4,117	
Funeral Donation:	£ 1,078	(use for this to be agreed with family)

Gift Aid for 2018 has now been received, a total of £9,446. In future, Gift Aid will not be received as a lump sum, but will be paid regularly throughout the year. Gift Aid on monies given through the collection plate during 2017 is outstanding. This is being followed up with HMRC.

Income to date is £14,291 against a budget of £13,189.

Expenditure to date is £24,446 against a budget of £22,139. Parochial fees are still to be paid.

AG confirmed that the fabric fund is used to cover non-routine building costs eg. new LED light fittings. Day to day maintenance costs come out of the main account. Some money from the organ fund will be transferred to the main account to cover general organ maintenance.

The PCC agreed to pay 56% share towards cost of food for the Upper Thames Group gathering at Ashton Keynes on 16th May.

5. Fabric

Barry Hammond and Sarah Smith are in the process of applying for Heritage Lottery Funding to help pay for the roof repairs. First step is to submit an Expression of Interest (EOI) as the total cost is likely to be over £250k. Quantity Surveyor will provide estimate soon. EOI to be submitted early June and if permission is granted this will progress to a full application by August for a December decision.

BH is painting the boiler house railings black in line with planning permission received last month. He has also repaired the loose stanchion on the left hand communion rail.

Awaiting quotes to replace inside north door light and the chancel spots lights.

BH and AG to carry out annual Health and Safety review - **Action BH/AG**

Once this is complete BH will hand over H&S responsibilities to someone new. We need to find someone to take this on, ideally from September. AG to write description of the role. **Action - AG**

PCC noted that church was particularly cold last Sunday, even with warm weather outside. PB suggested aiming to keep the church between 16-18 degrees all year round, but it needs to be affordable. AG to discuss cost estimate with Brian Danby. **Action - AG**

6. Church Building Regeneration

PB and AG are forming a fundraising group at the moment.

7. Youth and Children's

No update from Reanne on the Leisure Centre youth group, but our Monday night group would prefer to stay as they are and not join with another group. Debbie Bradley is approaching people about leading the youth group. S Club and Vibe continue to meet twice a month at 4pm Informal Worship. S Club always has one leader and one helper. Vibe (currently between 2 and 4 members) meet with one leader in an open space, in view of others in the main service - check that this is in line with safeguarding regulations.

Action - JV/MS

Cricklade Local Youth Network meet again this week to develop plans locally. We have offered the church building as a safe gathering space for local youth, but LYN have nothing organised at the moment.

8. Deanery Synod

The last meeting focused on developing a plan for the North Wilts Mission Area. Clergy from all the churches are currently meeting together to pray, worship and discuss different ideas.

PB intends to use the 'Making Disciples in Your Parish' resource from the Diocese and is planning a 'Journey of Invitation' week with the Ministry Team beginning on 30th May (Ascension Day). The theme will be 'Thy Kingdom Come'.

9. Together We Are Stronger

Family games night back in March was super with lots of positive feedback afterwards. Thank you to the team.

10. Safeguarding

Shirley Danby and PB are looking at audits from all four churches and will lead a plan for further training and improving our safeguarding.

11. Prayer

A second prayer weekend took place in March. MS/JV to seek feedback. Action - MS/JV
Prayer will be included as part of 'Thy Kingdom Come' themed week (see item 8).

12. Jenner Hall

PB will attend the Trustee meetings for the foreseeable future.

13. Church Building hire charges

The PCC reviewed the current hire charges for our church building. We also charge to cover costs of heating and a verger to unlock/lock church and give H&S information as appropriate.

After some discussion, PB proposed and AG seconded that the charges remain the same for the time being. To be reviewed after the re-ordering project.

14. Correspondence

It is time to renew our Christian Copyright Licenses (CCL) so that we are covered for copying song words, music and other worship resources. Cost around £200. MS to renew. **Action - MS**

16th June is Cricklade Festival day. There will be tower tours and teddy parachuting once again. It raised around £650 last year. What else might we like to offer, use the church grounds for??

We have received a letter and certificate of thanks for our Parish Share 2018. The Diocese have also sent a bundle of colour printed postcards (around 50) with a message from the Bishop - the PCC appreciated the sentiment, but felt that this was an unnecessary extra when all are trying to act economically and environmentally. JV to gently feed back to the Diocese. **Action - JV**

15. Date of next meeting

Wednesday 10th July 2019, Red Lion, 8pm

PB and JV to plan dates until next APCM. **Action - PB/JV**